



# **NEVADA SHERIFFS' & CHIEFS' ASSOCIATION**

## **MISSION STATEMENT**

The Nevada Sheriffs' and Chiefs' Association formed in 1953, as a professional, social, nonprofit association dedicated to the cooperation and understanding of all law enforcement agencies in the State of Nevada in order to provide law enforcement services of the highest and professional standards to the citizens of the State of Nevada. The Association is formed to encourage fellowship between law enforcement agencies and to promote charitable and educational interests.

The following represents the bylaws of said Association as revised and adopted this 5th day of March 2009).

## **ASSOCIATION BYLAWS**

### **ARTICLE I: ASSOCIATION OFFICERS**

The ASSOCIATION officers shall be elected at the December meeting of the Association shall take office at the following January meeting. Nominations shall be received from the candidate wishing to run for an office a month prior to the annual membership meeting. The President will serve for a period of two years, one year before the legislative session and the year of the legislative session. The Vice President shall serve for a period of two years and then moves to the position of President to serve to two years, one year before the legislative session and the year of the legislative session. When the Vice President position is vacant, the position will be filled during the annual elections. The Sergeant at Arms, Secretary/Treasurer and the Director at Large shall serve for one year. These offices will be elected annually. If any chair becomes vacated due to ineligibility or resignation the Board of Directors will fill such vacancy. These positions shall be elected by a majority vote of those members present at the December meeting. To hold an office President or Vice President, you must be from the Active or Active Alternate Membership Category and be from a Sheriffs' Office or an Incorporated City Police Department.

The Association shall elect an At Large Board Member to the Executive Board every year. This position shall be elected from the Active or Active Alternate Membership Category and not be a member of a Sheriffs' Office or Incorporated City Police Department. This position shall serve for a two year term and shall be elected by a majority vote of those members present at the December meeting prior to the expiration of their term of office.

The ASSOCIATION officers shall consist of:

#### **1. President**

The President shall be the chief executive officer of the Association, and shall be subject to the control and action of the Executive Board, have general supervision, direction and control of the business of the ASSOCIATION. He shall call and preside over the meetings of the ASSOCIATION and Executive Board, have general power to appoint committees, sign

documents, conduct all business of the ASSOCIATION and have all of the powers usually connected with the office of President.

2. Vice President

The Vice President shall be a member of the Executive Board and have such additional duties as the President may delegate to him. In the absence of the President, he shall act as President Pro tem.

3. Secretary/Treasure

The Secretary/Treasure shall be a member of the Executive Board and in the absence of the President and Vice President shall act as President Pro Tem.

4. Sergeant at Arms

The Sergeant at Arms shall maintain order at all ASSOCIATION and Executive Board meetings, serve as a member of the Executive Board, and perform such other duties as the President or Executive Board may direct.

5. Board Member at Large

The At Large Board Member shall be a member of the Executive Board and shall represent those agencies other than a Sheriffs' Office or City Police Department. They shall assist the President or other officers as requested.

**ARTICLE II:  
EXECUTIVE BOARD**

1. The Executive Board shall consist of the ASSOCIATION President, Vice President, Secretary/Treasure, the Sergeant at Arms and the At Large Board Member.

A. The Executive Board shall have the authority to direct and conduct all affairs and business of the ASSOCIATION, except where such authority remains with the ASSOCIATION membership.

B. The ASSOCIATION President shall call special meetings of the Executive Board by notice of at least three (3) days prior to the holding of such meetings.

C. Three or more members of the Board shall constitute a quorum for the purpose of transacting business.

D. Vacancies which may occur on the Executive Board following the upward rotation described in Article I shall be filled by the Association President by appointment with the

ratification of the Executive Board for the unexpired term. Vacancies will always be the entry-level positions.

E. The Executive Board will at all times consist of at least one (1) Sheriff of a county or incorporated city and one (1) Chief of Police of an incorporated city in the State of Nevada.

F. The Executive Board may hire an Executive Director that will assist the officers in planning, organizing and coordinating the business of the Association. Performs other related duties as directed by the President of the Association.

G. The Executive Board may hire a secretary with duties of keeping the accounts, collecting dues, paying bills, handling all correspondence, keeping minutes of the ASSOCIATION and Executive Board, issuing membership cards, maintaining an up-to-date roster and all other needed activities. The Executive Board may also hire other special personnel as needed with the concurrence of the Membership.

### **ARTICLE III: MEMBERSHIP**

#### **1. Eligibility and Classification**

A. Active Membership: The Chief Executive Officer of a Nevada law enforcement agency who's primary duties is enforcement of the criminal laws of the State of Nevada including the Executive Director of the Nevada Peace Officers Standards and Training Commission.

B. Active Alternate Membership: The Second Designee of each Chief Executive Officer of a Nevada law enforcement agency who's primary duties is enforcement of the criminal laws of the State of Nevada, having a command level position within the agency. This position shall possess the authority to create and approve policy.

C. Associate Membership: Additional Designees of Active members, other law enforcement administrators that have the powers of arrest per the; Nevada Revised Statutes or Federal Agency Administrators with police powers requesting and receiving approval from the Executive Board with the ratification of the General Membership. This membership class may not vote or hold office.

Any State, County, or City Law Enforcement Agency Administrator employing P.O.S.T. Category I, II, and III Peace Officers may request approval in writing of the Executive Board to gain membership in the ASSOCIATION. The Executive Board may approve membership and establish the appropriate membership class of the applicant with the ratification of the General Membership.

D. Life Membership: Any member of the ASSOCIATION may be elected a life membership upon the recommendation of the Executive Board and ratification by the General Membership. A life member shall have all the rights and privileges of an active member except the right to vote and hold office. Life members are exempt from payment of dues.

E. Honorary Membership: For meritorious service to the Nevada Sheriffs' and Chiefs' Association, or distinguished public service, individuals may be elected to honorary membership by a majority vote of the ASSOCIATION. Honorary members may not vote or hold office, and honorary membership is subject to revocation by the ASSOCIATION.

## 2. Membership Limitation

Membership in the ASSOCIATION shall automatically cease in the event that, at any time, a member is no longer employed by a law enforcement agency in the State of Nevada, with the exception of life members.

## 3. Removal from Membership

Any member may be expelled from ASSOCIATION membership, FOR CAUSE, by action of the majority of the members present at the meeting following the meeting where a formal recommendation of removal of an individual from the ASSOCIATION was made.

## 4. Dues

A. Annual membership dues shall become due and payable on the fifteenth (15th) day of January of each year. Dues for all members shall be \$195. *(Revised December 2008)*

B. Dues amounts may be adjusted by a majority of the members present at any regular or special meeting.

C. Any member in arrears of dues shall not be entitled to vote at any meeting of the ASSOCIATION, nor shall he be entitled to any of the privileges of membership should his dues be in arrears more than one year.

D. Membership applications and dues shall be filed with the Association's Executive Director. The applicant will be notified of his/her membership status upon approval or denial.

E. The Executive Board may waive the dues for an individual on a case by case basis when it is determined that the waiver of such fees is in the best interest of the ASSOCIATION.

5. Sponsoring Entities

Gold Sponsors - A plaque with a gold plate will be issued to any organization donating \$1,000 or more to the ASSOCIATION.

Silver Sponsors - A plaque with a silver plate will be issued to any organization donating \$650 - \$999 to the ASSOCIATION.

Bronze Sponsors - A plaque with a bronze plate will be issued to any organization donating \$250 - \$649 to the ASSOCIATION.

Resolution of Gratitude - A resolution will be issued to any person or organization donating less than \$250 to the ASSOCIATION.

The ASSOCIATION extends no privileges or membership status to those persons or organizations donating funds or goods.

**ARTICLE IV:  
ASSOCIATION MEETING**

1. The ASSOCIATION may meet up to six times per year, generally in January, March, May, July, September and December. Meetings are generally held the fourth Thursday of the month except for December.

A. The December meeting shall be the ASSOCIATION'S annual meeting for purposes of electing ASSOCIATION officers.

2. Meetings shall be called by the ASSOCIATION President by written notice and agenda to all members stating the date, time, purpose and place of the meeting.

3. The Executive Board may authorize the President to call special meetings of the ASSOCIATION.

4. Robert's Rules of Order, Newly Revised, shall govern the conduct of all meetings of the ASSOCIATION and Executive Board.

5. Voting:

A. Each Chief Executive Officer and the Executive Director of the P.O.S.T. Commission have one vote.

B. Upon authorization by the Executive Board, active members may vote by mail or email on matters properly noticed. In that event, a majority of the returned ballots and those present shall control.

C. Voting either by mail, email or at meetings shall be individual. In the absence of the Chief Executive Officer or the Second Designee of each Chief Executive Officer of a Nevada law enforcement agency the Chief Executive Officer or Executive Director of the P.O.S.T. Commission may designate by phone or in written form to the Executive Director a proxy to vote on their behalf.

## **ARTICLE V: ASSOCIATION BUSINESS**

### 1. Regular Conduct of Business

Any proposal for consideration by the Association membership shall be brought before the President who will assure that it is placed on the agenda for the following meeting. The deadline for submitting items to the President shall be 14 days before the next meeting. The proposal should be in written form, clearly stated and contain an explanation why the action is being sought. It may be placed on the agenda as an information item to give the membership an opportunity to examine the issue. The proposal may then be brought to the floor for a vote at the following business meeting. A proposal may be placed on the agenda of a business meeting as an action item without first being presented as an information item at an earlier meeting.

### 2. Emergency Measures

A proposal, which by its nature requires a more immediate response, may be brought as an emergency measure to the Executive Board. The measure should be fully explained with a description of why it is an emergency measure. If the Executive Board agrees that it is an emergency measure; they may recommend it as an action item, to be voted on at the next meeting of the full membership.

## **ARTICLE VI: COMMITTEES**

The ASSOCIATION President may appoint the following standing committees from the members:

- A. Legislative Committee - consisting of 3 persons
- B. Training Committee - consisting of 3 persons
- C. Bylaws Committee - consisting of 3 persons
- D. Policy Review Committee - consisting of 3 persons
- E. Social Committee - consisting of 3 persons

The committees shall submit all findings and recommendations to the ASSOCIATION President.

**ARTICLE VII:  
PROPERTY INTERESTS OF MEMBERS**

The interest of any member in the property of the ASSOCIATION shall cease with the termination of his membership.

In the event of dissolution of the ASSOCIATION, all of the Association's liabilities shall first be paid and the balance of any assets shall be distributed to a non-profit organization involved with the betterment of law enforcement.

**ARTICLE VIII:  
INCORPORATION**

If the ASSOCIATION is incorporated, it shall be as a nonprofit corporation and, in that event, the word "ASSOCIATION" in these Bylaws shall be understood to mean the corporation.

**ARTICLE IX:  
AMENDMENTS TO BYLAWS**

These Bylaws may be amended by a majority vote in present, by mail, e-mail or by proxy of the eligible members of the ASSOCIATION during any properly noticed meeting.

**ARTICLE X:  
POLITICAL ENDORSEMENTS**

1. The ASSOCIATION will not take a political position on nor endorse any political candidate for public office.
2. Candidates running for any political office wishing to introduce themselves or discuss individual platforms or positions may request time during the ASSOCIATION regular meetings. Executive Board approval is required before any candidate is allowed to be placed on the agenda at an ASSOCIATION meeting. The candidate may submit legislative issues for support or endorsement by the ASSOCIATION at the time they request to be placed on the agenda.

IN WITNESS THEREOF, I, the undersigned, have signed and ratified these Bylaws this 22nd day of July 2010.

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President

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Executive Director

